



Western Inland Empire Coalition Against Hate

Serving the Western Riverside and San Bernardino Counties

Board & Planning Committee Meeting Monday December 11th, 2006 Riverside Police Headquarters

Minutes of meeting – the meeting which had a quorum of Board members began at 5:55 PM.

Members present – Mike Smith Chair, Robert Gill, Vice-Chair, Mike Kinsman, Secretary, David St. Pierre, Treasurer (arrived after the meeting commenced and departed prior to the discussion of New Business), Celeste Shively, Chani Beeman, and John Higley. John Higley was accepted by the Board as a member after a unanimous vote of the Board. No guests were present.

Minutes – The minutes of the November meeting taken by Celeste Shively in the absence of Mike Kinsman were reviewed. Mike Smith moved to accept the minutes and Bob Gill seconded that motion. The membership unanimously moved to accept the minutes as printed.

Chairperson's report – Mike Smith asked about the status of the cellular phone for the toll free Hot-line. Historically when WIECAH had a pager the Riverside Volunteer Center answered the Hot-line so after the cell phone is purchased the Board will need to decide on a similar contact and notification protocol. Mike Smith offered to ensure the purchase of the cellular phone to activate the Hot-line. Greg Matthews needs digital photos and biographical information on all the Board members for the WIECAH website. Chani Beeman reports that she is starting a new position at RCC and wishes to be placed on inactive status so the Board voted unanimously to move her to inactive status.

Treasurer's report – David St. Pierre reported that the WIECAH checking account had an ending balance, as of the November statement of \$ 6,178.77. David St. Pierre is still receiving the monthly checking account statements at his residence so he will contact Bank of America to forward the statements to the WIECAH Post Office box. Mike Smith offered to format the statements into a balance sheet to allow WIECAH to track its income and expenses so David St. Pierre provided Mike Smith with the previous statements. Mike Smith states he doesn't need to be added to the checking account signature card so David St. Pierre and Robert Gill will remain on the account. David St. Pierre collected outstanding annual membership dues not collected at the July Annual meeting from the members present at the meeting.

Correspondence – Mike Kinsman reported that he received a letter Claudia Einertson regarding the stabbing of her son near the Menagerie. Copies of the letter were distributed and the contents of the letter was discussed. Celeste Shively will forward a copy of the letter to the appropriate Riverside Police investigative supervisor and personnel, notifying the DA's Victim Support Unit. Chani Beeman advised that the Riverside Human Relations Commission will review the attack and Mrs. Einertson's concerns. Mike Kinsman will notify Mrs. Einertson of the Board's actions via letter.

Old Business

- Chani wants to schedule our first Annual Recognition & Awards dinner for June. She plans on having a proposal listing the strategic goals for selecting nominees for this first program at the January 8th meeting. Issues of location, date and budget will be discussed.
- The proposed FY 06/07 budget was presented and discussed. Revisions and some modifications to the proposed budget were made to include an increase for the Annual Recognition & Awards dinner. Mike Smith made a motion to accept the revised budget and Celeste seconded that motion. The motion was voted on by the membership and passed unanimously. Bob Gill made a motion to make the necessary purchases that were discussed, printing & duplication and Board/Office supplies and to reimburse Board members who have paid incurred WIECAH expenses prior to budget approval. John Higley seconded the motion and the membership voted unanimously to accept the motion.
- Mike Kinsman advised the WIECAH, wieceah.org, website is functional and receives E-mail directed at the site although the only inquiries have been spam. Current Board minutes will be posted on the website and the Board members can have their own personal e-mail addresses if they wished to obtain e-mail from and to specific members from the public.
- Mike Kinsman's list of the duties and responsibilities of the Secretary position was discussed and a minor spelling correction was made. Celeste made a motion to accept the description and Chani seconded that motion. The membership voted unanimously to accept the description. The Board discussed for the need of the other positions on the Board to have a more accurate description of duties based on the WIECAH objectives. Current Board members; Chair, Vice-Chair, and Treasurer should provide a brief draft of their duties for future discussion and submission into the Bylaws.
- Bob Gill will follow-up on developing a specific topic and agenda for our next Quarterly Community Forum, Community Expectations and Perceptions and the Criminal Justice Reality of Hate Crimes and coordinate an education awareness or outreach program with the Dr. Musfafo Kuko of the Muslim community. The next Quarterly Forum will be in Riverside, possibly at the Main Library, on Tuesday, March 20th at 6:30 PM.

New Business

- The Board discussed possible locations for future monthly meetings. John Higley volunteered utilizing space at Cal Baptist University. The Board discussed various community centers, the Library, and possibly City Hall. Mike Smith mentioned approaching City Officials regarding using City Hall for next month's meeting and possible future meeting. Celeste or Bob Gill would contact City Hall personnel about reserving space for the January 8th meeting.

Subcommittee updates

- Communications/outreach – Mike Kinsman – nothing to report
- Youth resources - nothing to report
- Education awareness - nothing to report

WIECAH Board members

- Mike Smith – Chair
- Robert Gill – Vice-chair
- David St. Pierre – Treasurer
- Mike Kinsman – Secretary
- Brian Levin
- Celeste Shively
- Chani Beeman – inactive
- Frank Mankin
- John Higley
- Tim Salcedo

Roundtable discussion/ presentations

- Celeste advised that Lieutenant Mike Perea will be the new liaison to WIECAH from the Riverside Police.
- Mike Kinsman mentioned that Margie Hawkins Executive Director at JOCC is resigning after her contract expires in February.

Action Items – see underlined minutes

Adjournment – the next meeting will be held on Monday January 8th at 5:45 PM tentatively at the Riverside City Hall, 6th floor conference room.